



## Join the KBL Team!

KBL Environmental Ltd. (KBL) is a Canadian business providing customers with waste management services and systems. We have proudly developed a culture of safety excellence, delivering quality of services with a reputation for innovation.

Our team consists of a group of like-minded individuals driven by the desire to excel in their role and provide innovative environmental solutions. Our team is rooted in our core values of being diligent, resourceful, and responsible. These values drive the day-to-day operations at KBL and help to ensure our services are delivered with care and conscientiousness. To learn more about KBL please visit our website at [www.kblenv.com](http://www.kblenv.com).

If you are driven, innovative, and inspired individual you might just be the perfect fit!

**We are currently seeking to add an **Project Manager, Consulting** to our team**

**Job Type:** Full Time

The Project Manager is responsible for managing key client environmental projects, including spill response, site assessment and remediation. Project management responsibilities include the coordination and completion of projects on time within budget and scope. Oversight of all aspects of projects, deadlines, responsibility assignment and project progress.

The Project Manager is also responsible for managing operations at soil treatment facilities operated by KBL, including soil/snow/water acceptance, treatment campaigns, confirmatory sampling, compliance monitoring, annual reporting, and budget tracking.

### **Duties and Responsibilities:**

#### → Projects:

- Interacting with clients, stakeholders and regulators to determine project scope of work
- Completing estimates, budgets and work plans to provide to client
- Obtaining third party quotes for services required for project completion
- Scheduling logistics, personnel and subcontractors;
- Tracking project status, performance and completion to ensure project outcomes are successful both technically and budgetary
- Reviewing jurisdictional guidelines and protocols to ensure proper sample collection methods and data comparisons
- Reporting of all technical aspects of project work completed, in a manner which meets client and regulatory requirements; and

#### → Business Development:

- Reviewing available tenders and RFPs to determine potential of the opportunity
- Discussing potential opportunities with management to assess potential bid submission

- Reviewing bid documents in depth to understand objectives and outcomes as well as any mandatory requirements
  - Attending potential bidders' meetings or conference calls to obtain important information regarding the project
  - Writing proposals to the requirements outlined by the bid documents, including submission of any project or previous experience examples
  - Interaction with other divisions of the company as required to obtain information required to be submitted in bid
  - Developing cost estimates that are accurate and include all aspects for the completion of the project objectives; and
  - Submission of proposals which are complete and contain all information that is required to be compliant with the requirements; meeting all submission deadlines
- Field Work:
- Travelling to remote locations to complete field work
  - Coordinating transportation, logistics and subcontractors to ensure that field work is completed in timely manner
  - Supervision of work crews (drilling, excavating, loading); completion of health and safety meetings and documentation, responsible for overall site safety to ensure that KBL protocols and operating procedures are followed; and
  - Collection of samples from various types of media (soil, groundwater, surface water, and air), ensuring that collection methods and procedures meet the technical requirements in place at the location the work is occurring.
- Soil Facilities:
- Communicating with clients to ensure they understand the full capabilities of each individual facility; submitting pricing and acceptance criteria information
  - Tracking incoming waste and invoicing clients for accepted waste
  - Reviewing analytical data of waste destined for the facility to ensure it meets acceptance criteria
  - Completing treatment campaigns of soil and water as required; collecting confirmatory samples
  - Ensuring waste materials are documented and processed in a manner which allows for tracking individual sources from acceptance to treatment to removal
  - Operating the facility within the limits set forth by the facility approval documents (water license, operations and maintenance plan etc.)
  - Liaison with regulators to ensure that all facility compliance objectives are met; and
  - Annual compliance sampling and reporting
- Compliance, Health and Safety Support:
- Lead by example and promote a culture of safety and environmental protection in the workplace. Ensure adherence to KBL's Health and Safety Management System by having

a good knowledge of safe work standards, policies and procedures relevant to the facility and the work performed by facility personnel

- Timely provision of HSE related documents to HSE Coordinator or Administrative personnel; and
- Ongoing equipment inspections and preventative maintenance.

### **Qualifications:**

- University Degree in Environmental Sciences (or similar) or College Diploma with at least 10 years of experience
- Professional certifications such as P.Eng, P.Ag, RT.Ag, CET, PMP, EP;
- Specialized knowledge in the areas of environmental site assessment and remediation, including sampling of soil, water and air, interpretation of results and reporting
- Adept at working with little supervision, problem solving and adapting to change
- Able to find ways to obtain project objectives and deliverables, while maintaining time and budget constraints
- Strong communication skills, both written and oral; ability to interact with various types of stakeholders, regulators and first nations
- Experience with various types of environmental consulting projects and ability to problem solve in the field

### **Physical Requirements:**

At times, it may be required to endure standing for long periods of time, lifting objects up to 100 lbs, performing repetitive motions, or completing physically demanding tasks during project field work.

### **Working Environment:**

There is a possibility of cuts, bruises, straining, disease and /or severe injury if safe work practices are not being followed.

Work is primarily carried out indoors, but project work in the field will be required. Therefore, there can be exposure to extreme weather along with exposure to dust, noise, mud, water, smoke, and bacteria.

### **What KBL offer's the right candidate**

- A rewarding career
- Long term and stable employment
- Opportunity for growth
- The opportunity for continued learning
- Excellent benefits
- Flexible working environment and hours
- Comfortable and modern workspace and amenities
- Competitive pay that matches your experience and qualifications



Please apply for this opportunity by submitting your resume and cover letter to [hr@kblenv.com](mailto:hr@kblenv.com)

*While we thank all applicants for their interest, only those candidates selected for interviews will be contacted.*